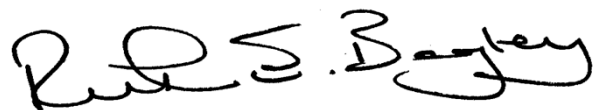


Date of issue: Friday, 4 December 2015

MEETING:	CABINET	
	Councillor Anderson	Leader of the Council - Finance & Strategy
	Councillor Carter	Community & Leisure
	Councillor Hussain	Health & Wellbeing
	Councillor Mann	Education & Children
	Councillor Munawar	Social & Economic Inclusion
	Councillor Parmar	Environment & Open Spaces
	Councillor Sharif	Performance and Accountability
	Councillor Swindlehurst	Neighbourhoods & Renewal
DATE AND TIME:	MONDAY, 14TH DECEMBER, 2015 AT 6.30 PM	
VENUE:	MEETING ROOMS 1-3, CHALVEY COMMUNITY CENTRE, THE GREEN, CHALVEY, SLOUGH, SL1 2SP	
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	NICHOLAS PONTONE	01753 875120

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



RUTH BAGLEY
Chief Executive

AGENDA

PART I

AGENDA
ITEM

REPORT TITLE

PAGE

WARD

Apologies for absence.

1. **Declarations of Interest**

All Members who believe they have a Disclosable Pecuniary or other Pecuniary or non pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 3 paragraphs 3.25 – 3.27 of the Councillors' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 3.28 of the Code.

The Chair will ask Members to confirm that they do not have a declarable interest.

All Members making a declaration will be required to complete a Declaration of Interests at Meetings form detailing the nature of their interest.

2.	Minutes of the Meeting held on 16th November 2015	1 - 8	
3.	Medium Term Financial Planning Update Including Savings Proposals for the 2016/17 Financial Year	9 - 24	All
4.	Council Taxbases for 2016/17	25 - 30	All
5.	Award of Smoking Cessation Contract 2015-19	31 - 40	All
6.	References from Overview & Scrutiny	To Follow	All
7.	Notification of Forthcoming Decisions	41 - 52	All
8.	Exclusion of Press and Public		

It is recommended that the Press and Public be excluded from the meeting during consideration of the item in Part 2 of the Agenda, as it involves the likely disclosure of exempt information relating to the financial or business affairs of any particular person (including the Authority holding the information) as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (amended).

PART II

9.	Proposed Disposal of Surplus Assets	53 - 60	All
10.	Cross Keys Public House Car Park, Chalvey	61 - 70	Chalvey



Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Please contact the Democratic Services Officer shown above for further details.

The Council allows the filming, recording and photographing at its meetings that are open to the public. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

Note:-

Bold = Key decision

Non-Bold = Non-key decision

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Cabinet – Meeting held on Monday, 16th November, 2015.

Present:- Councillors Anderson, Carter, Hussain, Mann, Munawar, Parmar, Sharif and Swindlehurst

Apologies for Absence:- None

PART 1

54. Declarations of Interest

No declarations were made.

55. Minutes of the Meeting held on 19th October 2015

Resolved – That the minutes of the meeting of the Cabinet held on 19th October 2015 be approved as a correct record.

56. Finance & Performance Report: 2nd Quarter 2015/16

The Assistant Director Finance & Audit introduced a report that provided the Cabinet with the latest forecast financial information and performance report for the period to the end of September 2015.

The Council was forecasting an overspend of £2.046m at the end of the second quarter, primarily arising from overspends in Children & Families, Adult Social Care and Public Health. Action was being taken to address the underlying overspend and it was anticipated that future reports would show an improved position. The work being done to deliver the savings programme for 2015-16, particularly the £2.6m worth of savings currently rated as 'red' was discussed. The Cabinet noted the current financial and performance position and approved the virements in section 8 and write off requests detailed in section 12 of the report.

The Cabinet was informed that £39k of capital from the Community Investment Fund remained unallocated. The Commissioner for Neighbourhoods & Renewal proposed, and it was agreed, that this be made available for further neighbourhood improvements as part of the environmental improvements programme.

Resolved –

- (a) That the virements and write offs contained within sections 8 and 12 of the report be approved.
- (b) That the current financial forecast position, balanced scorecard and update on Gold projects be noted.

- (c) That it be noted that £39k of the Community Investment Fund remained unallocated, and that it be agreed to allocate this amount to make further neighbourhood improvements under the environmental improvements programme.

57. Medium Term Financial Planning Update Including Savings Proposals for the 2016-17 Financial Year

The Assistant Director Finance & Audit introduced a report that summarised the latest financial planning assumptions and included a tranche of savings proposals to move towards the preparation of a balanced budget in the 2016-17 financial year.

The Comprehensive Spending Review would be published on 25th November 2015 and was expected to provide greater clarity on the level of funding reductions to local government in future years, although it had already been announced that the DCLG had settled with a reduction of approximately 30% over the next four years. The full implications for the Council would not be known until the Local Government Finance Settlement due in December. Commissioners noted a summary of the Medium Term Financial Strategy model and underlying assumptions as detailed in sections 5.8 and 5.10 of the report.

The Cabinet was updated on the preparation of the budget for 2016-17, which had focused on the delivery of the 5 Year Plan outcomes. Savings of £29m between 2016-17 and 2019-20 had so far been identified and a series of proposed savings totalling £4.8m in 2016-17 were presented in Appendix A to the report. If agreed, these savings would be included in the budget to be considered by the Council in February 2016 for final approval. Most of the proposed savings presented at this stage were either income generation, transformation or efficiency savings.

The profile of the savings programme was discussed and it was noted that the level of savings required was highest in 2016-17 and 2017-18. Income generation would be key to help close the gaps caused by substantial further reductions in the Revenue Support Grant and the Cabinet also recognised the crucial importance of successfully delivering the savings programme. Several Commissioners explained in more detail the specific savings proposed under their portfolios, including the merger of the highways and transport teams which would result significant revenue savings. The success in attracting external funding and support from the capital programme would still enable strategic transport improvements through schemes such as Slough Mass Rapid Transit and A332 and A355 enhancements.

After due consideration, the Cabinet agreed that the savings proposed in Appendix A of the report be included in the 2016-17 revenue budget to be considered by Council in February 2016 and noted that further savings proposals would be presented to Cabinet at future meetings.

Resolved –

- (a) That the savings set out in Appendix A to the report be included in the Revenue Budget 2016-17 to be approved by Council in February, subject to the final Local Government Finance Settlement, taxbase papers and any further adjustments.
- (b) That the latest financial planning assumptions and the impact of these on future service delivery be noted.

58. Trelawney Avenue Redevelopment Plan - Progress Report

The Head of Asset Management introduced a progress report on the Trelawney Avenue Redevelopment Plan. The Cabinet had resolved in February 2015 that further discussions be held with health partners, and particularly Slough Clinical Commissioning Group (CCG), to work together to meet the Council's aspiration for a mixed use development including modern health facilities, housing and a community hub.

A collaborative approach had since been taken between the Council, the CCG and the landlord and positive progress had now been made. The plans included the relocation of an existing GP practice, the Orchard Surgery on Willow Parade, to the proposed redevelopment at Trelawney Avenue along with the pharmacy and dental practice. These services would be co-located with housing and/or community services and potentially a library service and community police services, subject to a Thames Valley Police review of their estate. There would also be space to allow community groups and activities already operating from the existing hall to continue to do so. There were several options to facilitate the development of the hub and a number of practical issues to resolve. These would be considered in a business case that would be presented to the Cabinet in a further report in the new year. Agreement was sought in principle to the General Fund appropriating the area of land required from the Housing Revenue Account to develop the hub. The remainder of the land would be retained by the HRA to build new affordable housing. The Cabinet also noted the proposals in relation to Langley Police Station, relocation of New Langley Community Group and of the football teams currently based at the Merry Makers Public House to Kedermister Park.

Commissioners welcomed the considerable progress that had now been made in bringing forward a proposal that included health facilities on the site which would help meet the demand from local residents in the area. It was recognised that a number of practical issues still needed to be resolved by the various partners, however, the Cabinet were pleased that the plans now met the original ambition for a mixed use hub serving the local community. The recommendations, as detailed fully in the report, were agreed.

Resolved –

- (a) That it be noted that following further discussions since February 2015, Slough Clinical Commissioning Group (CCG) support the relocation of

the existing Orchard Surgery located on Willow Parade, High Street, Langley to Trelawney Avenue and has received NHS England support, subject to compliance with SCCG policy.

- (b) That subject to compliance with Housing Revenue Account (“HRA”) guidance, that it be agreed in principle to the General Fund (“GF”) appropriating the area of land required from the HRA to develop the hub, with the remainder of the site retained by the HRA and used to build affordable housing for rent.
- (c) That the potential for the hub to be jointly owned and managed between Raw Investments Limited (“RIL”) and the Council be noted. RIL would have ownership of the health-led area, with the remainder owned by the Council (GF) and used to provide local services, including the potential relocation of Langley Library.
- (d) That subject to the relocation of Thames Valley Police (“TVP”), the scope of the plan would increase to include the redevelopment of the police station into affordable housing for rent.
- (e) That following its discussions with New Langley Community Group (“NLCG”) an agreement had been reached on their relocation to alternative premises to enable the redevelopment of the site.
- (f) That it be noted that the February 2015 authority to proceed to develop housing on part of the site would be undertaken by Slough Urban Renewal via the Small Sites Strategy.
- (g) That a follow-up report including financial options and a business case would be presented to Cabinet in February 2016 or sooner if key decisions were required.
- (h) That Asset Management would continue to explore the feasibility of relocating the football teams currently based at the Merry Makers PH to Kedermister Park.

59. Learning Disabilities Change Programme - Re-modelling of In-House Residential and Replacement Care Services

The Assistant Director Adult Social Care introduced a report on the Learning Disabilities Change Programme that had been reviewing in-house residential and replacement care services. The report covered the residential care service at Lavender Court and the replacement care service, Respond.

The review had examined how services could be re-modelled to improve the outcomes to service user with learning disabilities, contribute to the savings target and ensure provision was compliant with the requirements of the Care Act 2014. Both staff and service users had been engaged in the review. It was recommended testing the care market to assess the potential savings that could be made from alternative models of support. The preferred option

Cabinet - 16.11.15

of the Programme Board was summarised and this included deregistering the residential care service and re-modelling it as supported living service, refurbish 1 and 3 Priors Close, re-model respite services and promote independent living.

The Cabinet considered the options proposed, the potential level of achievable savings and the implications for the service, before agreeing the recommendation to test the market for alternative models of support. It was also agreed to delegate authority to implement alternative models of support if it was considered they could meet the needs of service users and deliver savings. It was also noted that a further report would come to the Cabinet at a later date on the review into the Elliman, Priors and Phoenix day services.

Resolved –

- (a) That the care market be tested for alternative models of support for service users with Learning Disabilities and to assess the potential savings that could be made.
- (b) That implementation of alternative models of support be delegated to the Director of Adult Social Services, following consultation with the Commissioner for Health and Wellbeing if these are proven to deliver positive outcomes for service users and deliver savings.

60. Libraries Contract Review

The Head of Learning and Community Services introduced a report that sought approval to extend the existing library services contract to the end of June 2016 and then transfer the service back in house from 1st July 2016.

The report set out the rationale for this proposal and the options that had been considered during the review, which included re-tendering, extending the existing contract or bringing it back in house. It was noted that the current arrangement with Library Services (Slough) Ltd had secured ongoing revenue savings of £214,134 from 2011-12 to 2015-16 and further savings of £191,000 could be achieved by bringing it in house from 1st July 2016. There were opportunities to deliver more savings through service redesign and improved integration. Extending the existing contract for six months would enable a properly planned transition, particularly in view of the move to the Curve.

The Commissioner for Community & Leisure supported the recommendation and highlighted that the scale and expertise of the current provider had helped to positively transform library services in recent years through technology, new satellite libraries and bulk purchasing of books. Taking the service back in house would now build on this success and provide the flexibility to introduce different models of delivery as well as make immediate savings. The Cabinet felt that the previous outsourcing had successfully delivered the desired objectives at that time and agreed that a short term extension before bringing the service back in house would be the best model for the future.

Resolved –

- (a) That the library service be transferred back in house from 1st July 2016.
- (b) That the existing contract with Library Services (Slough) Ltd, a commercial arm of Essex County Council, be extended by six months from its current end date (31st December 2015) to 30th June 2016.

61. Slough Mass Rapid Transit Scheme (SMaRT) Compulsory Purchase Order

The Cabinet considered a report providing an update on the progress of the use of Compulsory Purchase Order (CPO) powers to deliver the Slough Mass Rapid Transit (SMaRT) scheme.

Approval had previously been given by the Cabinet in September 2014 to use CPO powers to obtain the necessary land for the new bus lane for the SMaRT scheme and future redevelopment opportunities. The requirement for land at 124 and 128 Bath Road for junction improvements at the Three Tuns Pub junction had been designed out of the scheme due to the prohibitively high levels of compensation. Most of the land now required for the scheme was already within the existing boundaries of the highway or acquired by negotiation over the past 12 months. The Cabinet was asked to approve the use of CPO powers to acquire land around 142 Bath Road and land south of Tintagel House, if it could not be acquired via negotiation at a fair price, to deliver the social and economic benefits of the SMaRT scheme and wider regeneration.

There would be significant benefits to local residents of the SMaRT scheme by improving the speed and reliability of bus journeys and mitigating against forecast levels of traffic congestion as well as facilitating new housing and employment opportunities. Commissioners requested that consideration be given to maximising the benefits of the additional capacity by allowing it to be used for electric vehicles or those who were car sharing. The trials of multiple occupancy vehicle lanes elsewhere in the country had had limited success, however, the Head of Transport confirmed that officers would investigate the opportunities to use the new bus lanes for such purposes to reduce congestion and promote the use of cleaner vehicles. The Cabinet emphasised the importance of promoting greener travel as part of the wider strategy to improve air quality and ultimately improve the health of local residents. There was significant activity underway to collect the data needed to effectively monitor air quality and there was engagement with the public health team. It was noted that recent research indicated that half of all electric cars in Berkshire were registered in Slough and the Council was committed to continue to expand the number of electric charging points.

The Cabinet welcomed the progress being made in delivering the SMaRT scheme; emphasised the need to maximise the benefits to residents; and agreed the recommendations to use CPO powers as detailed in the report.

Resolved –

- (a) That the offer of the Berkshire Local Transport Body to provide £5.6m towards the cost of the SMaRT major transport scheme be welcomed;
- (b) That the terms of the offer, including the need for the remainder of the scheme cost approximately £2.5-3m to be met by local funding contributions, be noted;
- (c) That the local funding contribution (outlined in the capital strategy business case) required from Council revenue and capital resources be agreed;
- (d) That the design of the scheme submitted for planning consent under reference S/00713/000 be noted;
- (e) That land negotiations around 142 Bath Road and land south of Tintagel House proceed via the compulsory purchase order process;
- (f) That the Strategic Director, Regeneration, Housing and Resources be authorised to take all necessary steps to secure the making, submission, confirmation and implementation of the CPO of the third party land required to deliver the SMaRT Scheme (following statutory process set down in the Highway Act 1980 and the Acquisition of Land Act 1981, as amended by the Planning and Compulsory Purchase Act 2004.)
- (g) That Officers investigate further the opportunity to utilise the bus lane to reduce congestion and improve air quality by promoting cleaner vehicles and multiple occupancy vehicles.

62. References from Overview & Scrutiny

There were no references from Overview & Scrutiny.

63. Notification of Forthcoming Decisions

Resolved – That the published Notification of Decisions for the period between November 2015 and January 2016 be endorsed.

Chair

(Note: The Meeting opened at 6.32 pm and closed at 7.19 pm)

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SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 14th December 2015

CONTACT OFFICER: Joseph Holmes; Assistant Director, Finance & Audit; s151
 officer
(For all enquiries) (01753) 875358

WARD(S): All

PORTFOLIO: Councillor Anderson; Leader and Commissioner for Finance & Strategy

PART I
KEY DECISION

MEDIUM TERM FINANCIAL PLANNING UPDATE INCLUDING SAVINGS PROPOSALS FOR THE 2016-17 FINANCIAL YEAR

1 **Purpose of Report**

To summarise the latest financial planning assumptions and the proposals for delivering a balanced budget in the 2016-17 financial year.

2 **Recommendation(s)/Proposed Action**

The Cabinet is requested to resolve:

- (a) That the savings set out in Appendix A be included in the Revenue Budget 2016-17 to be approved by Council in February, subject to the final Local Government Finance Settlement, taxbase papers and any further adjustments.
- (b) That the latest financial planning assumptions and the impact of these on future service delivery be noted.

3. **The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan**

3a. **Slough Joint Wellbeing Strategy Priorities**

This report sets out the financial planning for the council over the next four years and assists in delivering the objectives of the SJWS. The report cuts across all themes as it is about ensuring sufficient resources to deliver the Council's strategies going forward.

3b **Five Year Plan Outcomes**

This report delivers against all of the Five Year Plan (5YP) outcomes. The move this year to outcomes based budgeting has enabled a very close link between financial planning for the Council and the deliver of the 5YP.

All financial planning has been based around the 5YP outcomes and budgets have been re-aligned to reflect their contribution to the respective outcomes. Furthermore, the detail below highlights the trajectory of financial resource over the next 4 years.

4 **Other Implications**

(a) Financial

The proposals included within this report have financial implications, once they have final approval from full Council. Before then EIAs need to be considered in advance.

(b) Risk Management

Risk	Mitigating action	Opportunities
Legal	n/a	
Property		
Human Rights		
Health and Safety		
Employment Issues	To be determined through savings proposals	
Equalities Issues	EIAs must be completed by full Council	
Community Support		
Communications		Utilisation of the budget simulator
Community Safety		
Financial	Assumed 45% real terms cut on current Government funding. If Government include Business Rates income and put a notional reduction on this funding then the position will worsen for the Council	If reduced reduction in funding then the position will improve.
Timetable for delivery		Approval will allow for better preparation of programmes into future financial years
Project Capacity	Significant programmes of work are included to deliver the savings. These should take into account programme resources. The creation of a programme management office to support major capital and other projects should assist capacity.	
Other		

Human Rights Act and Other Legal Implications

There are no Human Rights Act Implications.

(d) Equalities Impact Assessment

Individual savings items will have an EIA completed, where appropriate, in time for the final Council decision on 25th February 2016.

(e) Workforce

There will be workforce implications but these will be finalised within final budget proposals.

(f) Property

To deliver schemes in line with the strategic asset purchase strategy, the Slough Regeneration Partnership and utilisation of the Asset Challenge process. .

5 Supporting Information

Background

5.1 This paper sets out the latest financial planning assumptions over the next four years, 2016 to 2020, and the draft proposals to deliver a balanced budget over this period where these exist.

5.2 Since the previous paper to Cabinet, there has been the Comprehensive Spending Review and Autumn Statement on the 25th November. Though the Local Government Finance Settlement has yet to be announced, the trajectory of funding reductions and changes going forward can be summarised in the below:

- An increase in funding reductions compared to forecasts of £1m in year 1 and £2m in year 2
- The ability to increase Council Tax by a further 2% (i.e. 4% in total) before a referendum is required in respect of Adult Social Care funding – this would yield just over £0.9m
- No announcement on Council Tax Freeze grant – it is assumed this is honoured in respect of previous years but ceased going forward. This paper assumes a 1% increase to Council Tax in the financial model
- The proposal to utilise Capital Receipts to fund revenue transformation work – details to be announced in December
- Removal of the Education Services Grant – to be confirmed in 2016
- Ending of the Local Authorities role in running schools and all schools becoming Academies
- Business Rates retention in full by 2020, but with system of tariffs
- New Homes Bonus to be removed from 6 years of income to 4 years. This money would then be recycled back to Adult Social Care providing Councils. The mechanism on this will be announced in December

5.3 The Government has set out the financial reductions to Local Government in the summary below. Overall, the Government are stating that the total funds to Local Government will reduce by 1.7% in real terms though this assumes that Councils increase Council Tax to the maximum possible level before a referendum.

Chart 1.1: HM Treasury summary of Local Government Spending

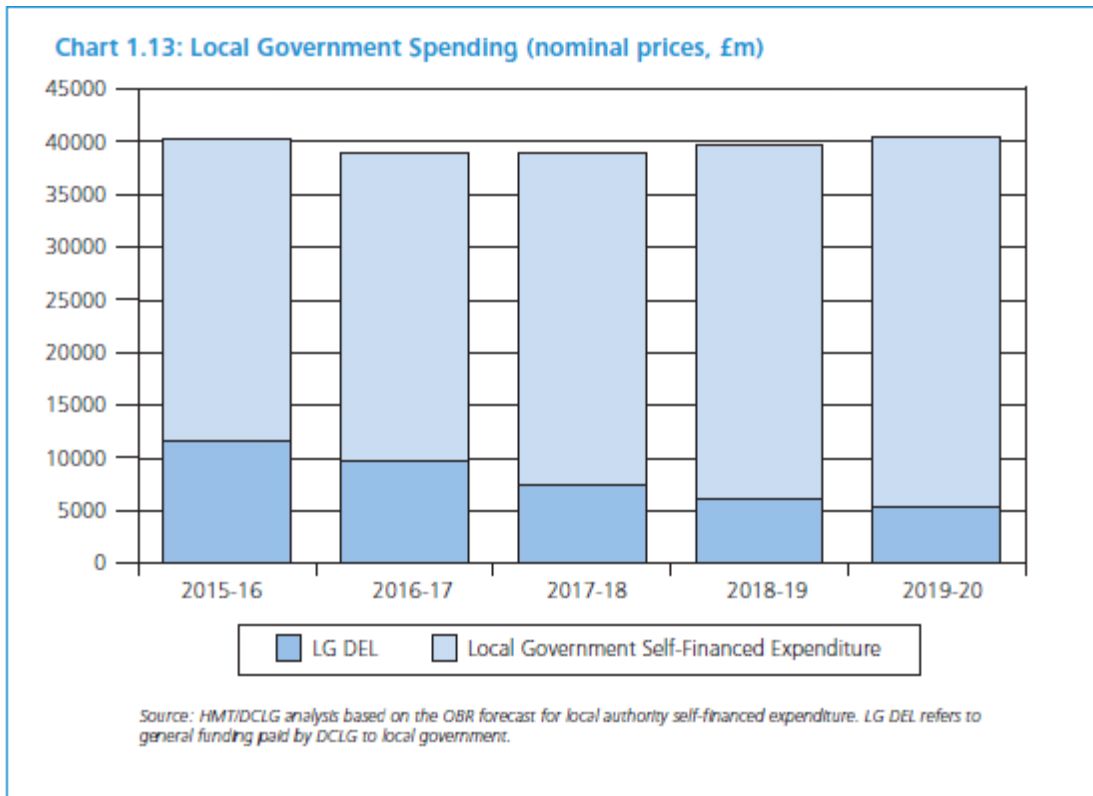
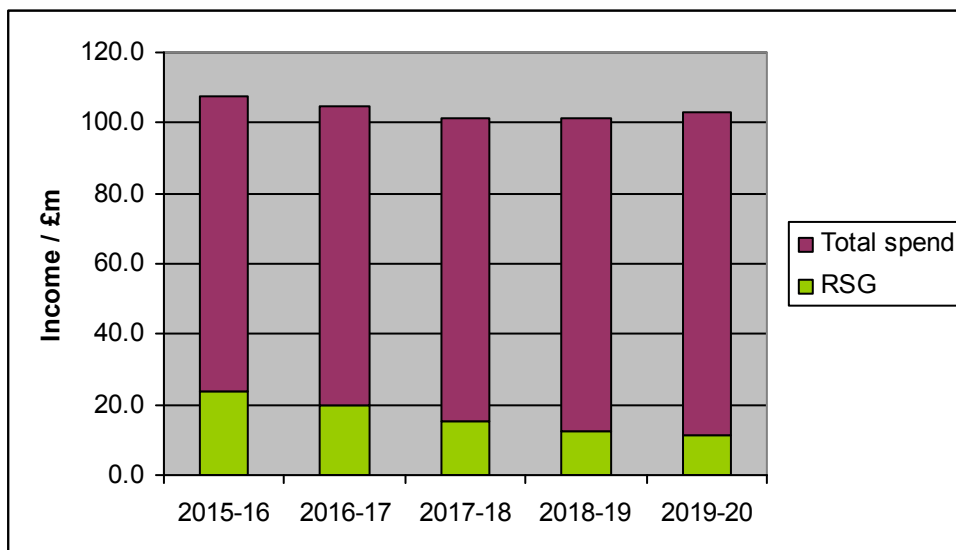


Chart 1.2: Slough BC equivalent chart of spending – at maximum Council Tax rise

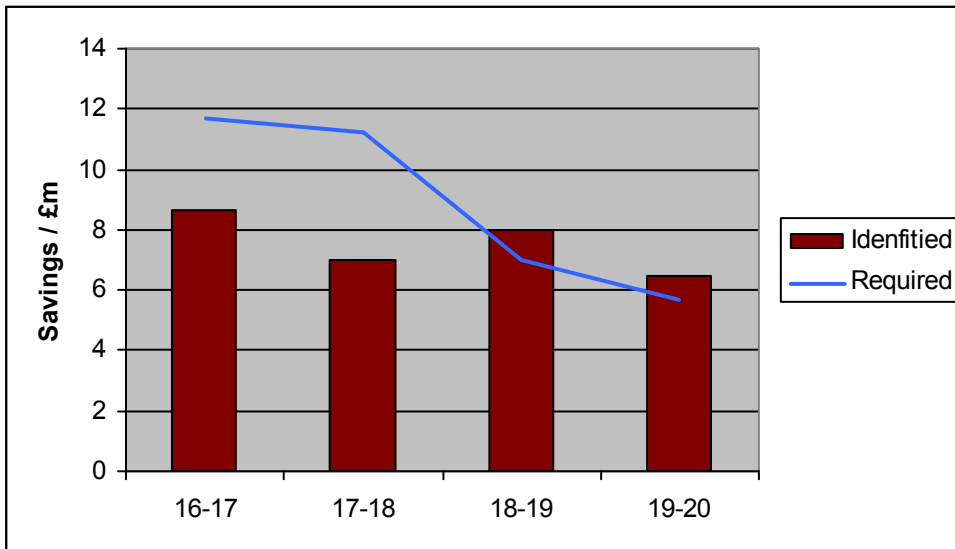


The Council’s approach to closing the financial gap

- 5.4 The Council has changed its approach this year to budgeting to focus on the delivery of the 5 Year Plan (5YP) outcomes. This outcomes based budgeting has enabled the Council to look at more cross cutting budgets that deliver outcomes rather than the same provision of existing services.
- 5.5 The outcome of the work undertaken so far has been to identify savings of twenty nine million pounds profiled per the below. A significant amount of these (£4.8m) were presented to the November Cabinet for approval to be included in the final budget papers. This paper and appendix A includes a further tranche of savings of

just under **£4m** requested to be approved to be included for the 2016-17 budget papers in February. All of these will be subject to review at the February Cabinet and Council, whereby the savings for 2016-17 will be presented for approval, with indicative figures for future financial years.

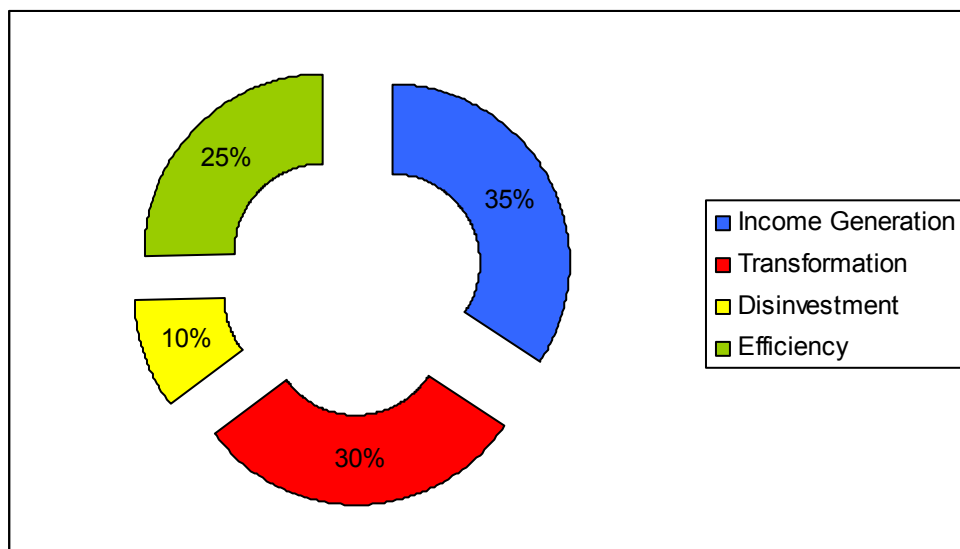
Chart 1.3: Draft savings proposals 2016-20



5.6 The above chart has changed for the outcome of the Spending Review. The two main changes being an increase in the savings gap for 2016-17 and 2017-18. This is because the funding reductions were larger than anticipated in the first two years. The final figures for the Council will not be known until mid to late December as part of the Local Government Finance Settlement.

5.7 The rationale for outcomes based budgeting was also to drive more innovation in the delivery of Council services and to take a more strategic look over the life of the MTFS to commence schemes that will re-shape services or deliver significant income in future financial years. The chart below highlights the themes of the main savings contained over the next four years as they are currently envisaged. These will need to be approved on an annual basis per the Council revenue budget setting process, but this provides a clear trajectory for where the Council is seeking to make change in the future. As can be seen from the chart, there are significant new income streams that the Council will be pursuing to enable the delivery of the 5YP but also to protect other services areas from even further reductions in budgets due to overall reduction in Government funding.

Chart 1.4: Indicative savings proposals by type 2016-20



The current position and financial planning assumptions

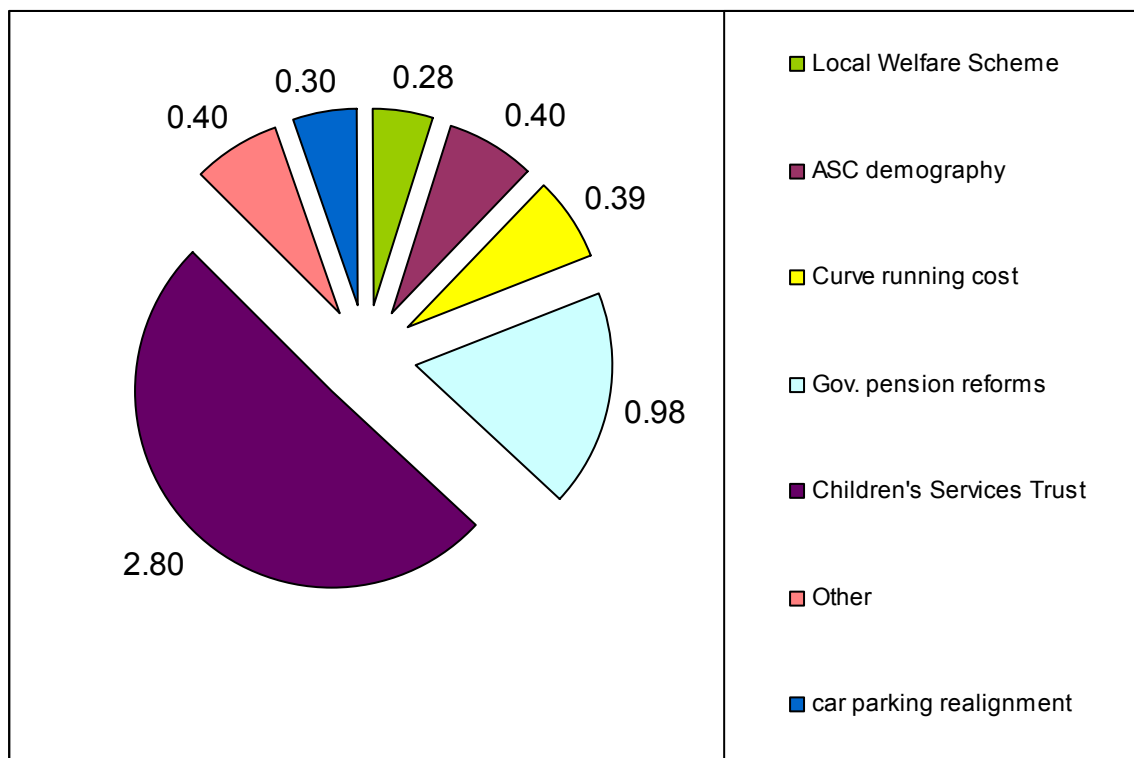
Table 2.1: MTFS summary

		<i>CTX assumption</i>				
		1.00% 1.00% 1.00% 1.00%				
No.	2015-16 <i>adj</i>	Funding	2016-17	2017-18	2018-19	2019-20
1	45.13	Council Tax	47.40	48.59	49.82	51.07
2	29.13	Retained Business Rates	29.35	29.64	29.94	30.24
3	24.01	Revenue Support Grant	20.00	15.40	12.70	11.30
4	1.46	Education Services Grant	1.24	0.62	0.31	0.00
5		NHS monies through BCF				
6	2.6	New Homes Bonus	3.64	3.64	3.64	3.64
7	1.08	Other non-ringfenced grants	0.80	0.60	0.40	0.20
8	1.9	Collection Fund	1.12			
9	107.66	Total Budgeted income	103.55	98.50	96.81	96.45
10	109.98	Prior year baseline (adj.)	106.58	104.05	98.60	96.91
11	3.72	Base budget changes	2.30	2.90	2.90	2.90
12	1.89	Directorate Pressures	5.55	2.00	2.00	2.00
13		Revenue impact of Capital investment	0.33	0.25	0.25	0.25
14	-0.5	Other adjustments	0.50	0.50	0.10	0.10
15		Savings requirement o/s (-) / contribution to reserves	-3.01	-4.19	0.95	0.88
16	-9.79	<i>Savings identified for December Cabinet</i>	-3.86	-4.19	-4.12	-2.87
		<i>Savings previously agreed by Cabinet</i>	-4.84	-2.82	-3.87	-3.72
16	107.66	Net Expenditure	103.55	98.50	96.81	96.45

5.8 The savings lines total approximately **£38m** over the next four years; an increase of £5m compared to before the Spending Review due to the front loading of funding reductions announced. This is similar level to that experienced by the Council over the past few years since the previous Coalition Government came to power in 2010.

5.9 It is also important to note the directorate pressures. These were summarised previously, and have been revised subsequently into the following areas:

Financial Pressures summary: 2016-17 / £m

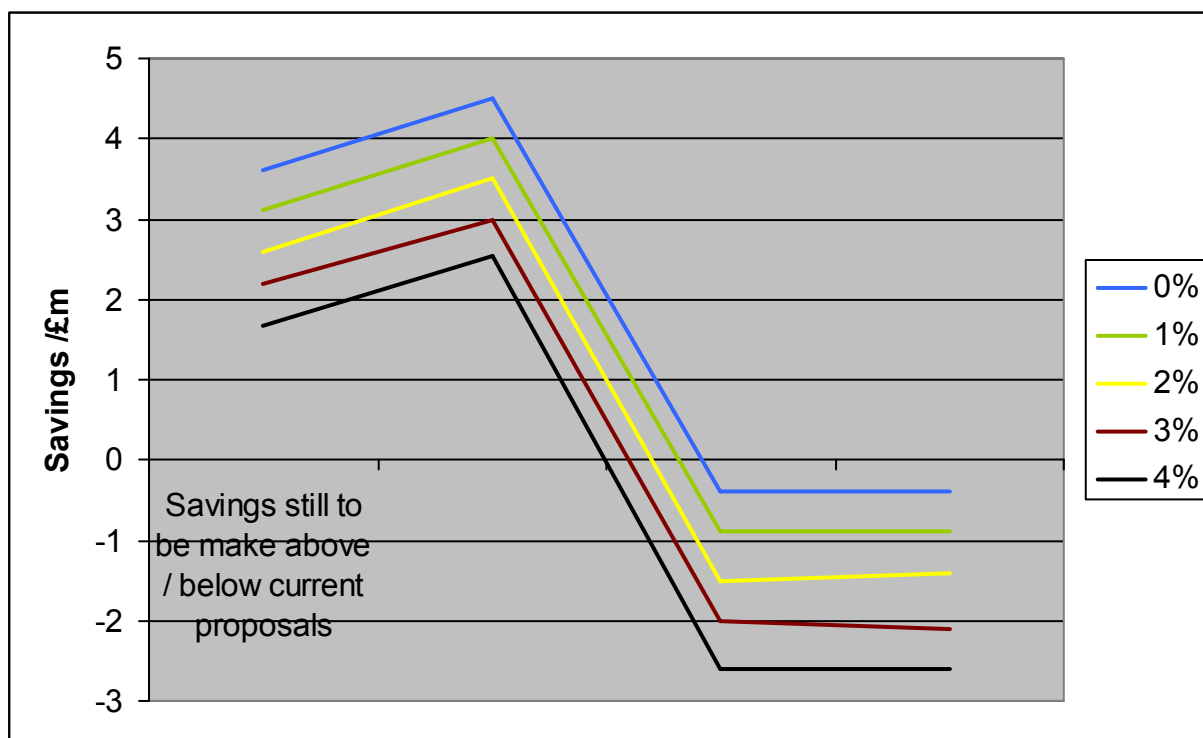


Impact on Council Tax

5.10 As noted above, the Council has the ability to raise Council Tax by in effect 4% before a referendum would occur, with 2% in respect of Adult Social Care (we are yet to see what stipulations are around this announcement). The impact of Council Tax on the remaining savings gap is per the below

Council Tax change	Savings still required / £m
0%	3.56
1%	3.09
2%	2.62
3%	2.15
4%	1.68

Further savings to be identified in excess of existing proposals



Business Rates

- 5.11 The full details of the Business Rates retention scheme have not been released at the time of writing. However, Government were clear in the Spending Review that Council's would retain 100% of Business Rates as a sector. Within this there will be a series of tariffs to ensure some redistribution from those Councils who have a strong business rate base, such as Slough, to other areas with weaker business rate bases. This will mean that the Council is highly unlikely to retain all of the Business Rates it receives.
- 5.12 The Government also confirmed Councils would have powers over the setting of the Business Rates levy, but would be unable to increase this.
- 5.13 Further details of the scheme will be brought to members once more information is released.

6 Comments of Other Committees

The Medium Term Financial Strategy and revenue budget 2016-17 are included on the Overview & Scrutiny Work Programme for February 2016 prior to the Cabinet making its final recommendations to full Council on 25th February 2016.

7 Conclusion

The Cabinet are requested to approve the savings programmes going forward and to assess whether these are in line with the 5YP. The final decision on these will come through to Cabinet in February 2016 and then full Council for the ultimate decision. However, by detailing the key plans for 2016-17 and beyond, and gaining Cabinet

approval, then this enables officers to commence programmes of work to enable these savings to be delivered from April 2016.

8 **Appendices Attached**

- 'A' - Savings proposals
- 'B' - Adult Social Care proposals

9 **Background Papers**

- '1' 2015-16 Full Council Budget papers
- '2' HM Treasury – Budget 2015 and Comprehensive Spending Review overview
- '3' November Cabinet – appendix A – savings proposals

APPENDIX A

No.	Outcome	Service	Directorate	Value 2016-17	Item	Delivery	Risk to not achieving the outcome/service risk	Type	EIA Required	Cabinet member	Date Cabinet agreed
2	1	Learning & Communities	CCS	11	Work based learning (apprenticeship scheme) to reduce	Through bringing functional skills training "in house" and an increase in the number of apprentices generating additional SfA external funding will lead to savings to be made without directly effecting the number of apprentices engaged.	Low - this will be managed to ensure savings are made.	Efficiency	No		
3	1	Learning & Communities	CCS	7	Adult learning and skills - reduction in data and performance information	This will not directly effect delivery but will impact on the quality and ability to undertake detailed analysis of data to inform and review delivery, a requirement of Ofsted.	Low - Managers will need to increase their analytical skills. The Planning & Performance Manager will need a greater focus on this area of work.	Disinvestment	No		
6	1	Public Protection	CCS	10	Additional income from TVP for CCTV - part of a funding package for the borough wide provision	Assist in crime reduction which will be used to reassure businesses considering moving to Slough	Medium	Income Generation	No	SM	
7	1	Public Protection	CCS	5	Cost Recovery of Regulatory Advice with extension of Primary Authority partnerships(PA)	Commercialisation of existing service. PA should be considered a key part of the package available to businesses already established in Slough or considering moving to the area. An identified barrier to business growth is the time taken and confusion caused by compliance with regulation - the regulatory burden - PA support provides a cost effective solution for business to reduce regulatory burdens	Medium	Income Generation	No	SM	
9	1	Transport	RHR	524	Transport - 2016/17 Pause.	One year only savings	Low	Efficiency	No	JS	
10	2	Housing	RHR	19	HRA/GF split on OT post	Immediate	none	Efficiency	No	JS	
11	2	Housing	RHR	13	HRA/GF split on Home Improvement Officers	Immediate	none	Efficiency	No	JS	
13	2	Housing	RHR	37	Reduction in support for RSLs and shared equity schemes	Immediate	low-medium	Efficiency	No	JS	
16	3	Wellbeing and Community Services	CCS	17	Increased income + service efficiencies (@10%)			Efficiency	No		
17	4	Public Protection	CCS	25	Additional income from TVP for CCTV as part of a funding package for the borough wide provision and in recognition of the support provided to TVP by CCTV	Existing service RISK that TVP policy may change and funding is reduced	Medium	Income Generation	No	SM	
20	4	Transport	RHR	10	Reduction in revenue budget for ETP in 2016/17.	Initial revenue saving to be identified in first round of H&T Transformational Change	Low - schools already advised of change with pricing schedule circulated	Income Generation	No	SM	
21	4	Neighbourhood Services	RHR	50	Reshaped provision of community warden service		Medium	Efficiency	No	JS	
24	5	Young People's Service (W&C)	CCS	300	Reduce commission of locality based youth provision & reduce staffing within Young People's Service	Universal Youth Work programme will need to become needs led and move away from having locality based provision across Slough. The Council to play an enabling role to develop communities to deliver some of their own provision. Staffing reductions within the Young People's Service will impact on capacity to respond to street work intervention as a result of VMAP and police intelligence. Also reduce capacity to respond to NEET prevention and reduction, and reduced capacity to support referrals from Early help, Troubled Families, schools etc.	Mid - YPS has secured a reputation for quality response supporting vulnerable young people. Impact could be reduced if Council amalgamated Prevention services	Disinvestment	No	PM	

No.	Outcome	Service	Directorate	Value 2016-17	Item	Delivery	Risk to not achieving the outcome/service risk	Type	EIA Required	Cabinet member	Date Cabinet agreed
25	5	Leisure (W&C)	CCS	5	TVAC management fee		Low - could impact on ability to top up sinking fund	Disinvestment	No	MC	
30	5	L&CS	CCS	6	Reduction in purchasing children's books for Slough's 4 main libraries & 3 satellite libraries	Amend stock purchases for 2016/17	Low - Approximately 10% reduction which shouldn't impact on current top quartile performance for loan of Children's Fiction & Non-fiction	Disinvestment	No	MC	
34	5	L&CS	CCS	4	Phased reduction in support to a series of activities that include summer and half term activities for all ages in targeted neighbourhoods delivered through a number of community centres.	The development of a brand new Community Activity Programme at Britwell and new activities at Chalvey. The delivery is through the community development team through a planned targeted approach that includes recruiting and training local people and current users to take responsibility for the planning and delivery of activities for children and young people. The training and community capacity building includes support with grant applications for activities and community programmes as well as hire costs for usage of community buildings, training to deliver activities, safeguarding, health and safety, planning and delivery. 12 children's and young peoples activities and programmes will be delivered at Chalvey and Britwell Centres, targeted programmes will be delivered to engage with young people from these areas. Benefits to the individuals will include improved self esteem, employability skills improved, events and community programming experience gained and by engaging them in positive activities we will be reducing the risk of anti social behaviour.	High - to deliver no targeted childrens and young people's programmes in community centres could lead to an increase in anti social behaviour / vandalism and fear of crime in these areas. A significant amount of people need to be trained and take ownership of activities and the community programming at the community centre. The high risk is associated with not recruiting / training enough community champions to take ownership of the activities and programming.	Disinvestment	Yes	MC	
39	5	Other Education	Wellbeing	16	Various small savings totalling £16k from a review of cost centres and includes school audit fees, school library recharge, and a small amount from a staff restructure	N/A	Low	Efficiency	No	PM	
40	5	Cambridge Education Contract	Wellbeing	300	tbc	tbc	tbc	Disinvestment	???	PM	
42	6	ASC	Wellbeing	1800	Reform of social care 1 - Redesign of models of support (see attached for further details)	New ASC business model and processes - focus on prevention, self service, asset based approaches, early intervention, direct payments. See attached for further details.	High - as new models of working not tested and impacts on ASC clients unknown and also impacts on other service areas not known	Transformation	Yes	SH	
44	6	L&CS	CCS	9	Library - Reduction in purchasing of adult stock, spoken word and large print resources.	Slight reduction in the choice of books available to the public to borrow.	Low - This would not lead to any significant reduction in delivery to the public.	Disinvestment	No	MC	
48	7	Finance & Audit	RHR	100	Increased treasury management. Returns & repayment of £4m loan in 2016-17.	Through amendments to the TM Strategy. Deliverable so long as the capital programme remains constrained for General Fund schemes as these will quickly erode the overall Treasury Management portfolio.	If TM returns increase by a further 0.25% p.a. with rising interest rates and more ambitious TM strategy options. There are different options - if we increased our risk appetite further income could be achieved, but with the other asset related schemes there could be problems tying money up in the long term	Income Generation	No	RA	

No.	Outcome	Service	Directorate	Value 2016-17	Item	Delivery	Risk to not achieving the outcome/service risk	Type	EIA Required	Cabinet member	Date Cabinet agreed
49	7	Building Control	CCS	8	At least a 35% reduction in subsidy through additional income from discretionary work, expected increase in application numbers off the back of local plan review/growth agenda and review of fees and charges.	Requires some enablement through outcome 8 - the Council will be a leading digital transformation organisation	low to medium	Income Generation	No		
50	7	Development Mngement	CCS	11	Reduction in subsidy through additional income from pre-application and incresed planning application numbers off ther back of the local plan review/growth agenda.	Some linkage to local plan review under Outcome 1	low to medium	Income Generation	No		
51	7	Environmental Quality	CCS	4	Savings from reducing specialist consultancy support by training existing staff to undertake both petroleum licensing and environmental permitting.	Phased training programme and some reallocation of work within the team	low	Efficiency	No		
53	None	Public Protection Trading Standards	CCS	5	Trading Standards (TS) consultancy service with Slough based traders who are regarded as being Importers into the EU	Identify these traders via tradeinfo website, visit and offer paid for consultancy service to assess 'sample'/prototype products before order to ensure compliance with various TS Regulations. Will require some training of officers prior to ensure consistency of advice.	Low - we will partner with importers whos products follow a similar assessment / compliance theme in order to ensure consistency of advice. The programme will be mutually beneficial as trader will be able to ensure their product is compliant before purchase which will be particularly beneficial to SMP and support several 5YP outcomes.	Transformation	No		
54	None	Public Protection Trading Standards	CCS	3	Additional Income through commercial advertising on TS website. TS as a brand is very valuable and sort after for businesses and we could encourage advertising through our specific site. Nevertheless this model should be explored for the council as a whole.	Establish content/links through TS website.	Low. A disclaimer will be present to establish that the advertisements are in themselves commercial and TS/SBC do not endorse any business therein.	Income Generation	No		
55	None	Public Protection Trading Standards	CCS	1	Restorative justice training. Where non compliance can be evidenced via Test Purchase/Inpsection and the gravity of that contravention is serious we could insist on training (for a fee) taking place to ensure knowledge and skills are at a level to accomodate future compliance.	In house via established TS team. Rooms to be booked at council offices for training to take place. Leicestershire TS have adopted this model already. Will require benchmarking with existing models.	Low. Training will be compulsory by nature to negate consideration of further formal enforcment action. Refusal will result in consideration of such action in a similar way to the police organising speed awareness courses. As such SBC can insist on our training. Leicestershire TS have adopted such a model already.	Income Generation	No		
56	None	Public Protection Trading Standards	CCS	5	The Redress Schemes for Letting Agency Work and Property Management Work(Requirement to Belong to a Scheme etc(England) Order 2014	Fixed Penalty Notices are allowable and expected to be processed at £5000 each should appropriate and prescriptive models to encourage trader compliance be followed and adopted (Notice of Intent etc). Benchmark with LB Newham.	Low. As long as prescriptive methodology of enforcement and avenues for appeal are considered then the processing of FPN's is entirely legal. Major resource issues will come where there may be appeals or fines are not paid requiring court action/collection orders etc.	Income Generation	No		

No.	Outcome	Service	Directorate	Value 2016-17	Item	Delivery	Risk to not achieving the outcome/service risk	Type	EIA Required	Cabinet member	Date Cabinet agreed
57	None	Public Protection	CCS	5	SBC Legal to not have only delegation of authority on all court cases. Allow individual business units to either take the cases to magistrates themselves under S222 and S223 of the Local Government Act or allow them to instruct their own counsel/solicitors as the case befits.	This model is adopted in many other authorities, particularly in TS where there are a number of specialist in house teams who in turn brief to specialist chambers at a agreed predetermined rate (West London Alliance) which are currently less than the SLS agreed rates etc.	Low-Medium. The actual preparation of legal docs, although prescriptive is time consuming and needs specialist in house legal knowledge. To ensure the legal paperwork is all in order and the informations are worded correctly is a time consuming and labourious task which will take officers away from other duties. Coupled with this people would need to be trained to deliver cases appropriately in magistrates court and therefore advocacy training would be imperative. Additional personnel may be required to back fill the frontloaded resources as a result	Income Generation	No		
58	None	Public Protection Trading Standards	CCS	2	Via SBC Business Engagement Strategy TS should be introduced to new and emerging SME who have IP. We could advise and support the expansion of their IP including protecting it and further ensuring registration of designs and patents in the appropriate manner.	Identify IP issues of a SME at an early stage and in a consultancy paid for basis advise the company on how to protect and manage that IP going forward.	Low. The Intellectual Property Act bears no 'duty' on a local authority to enforce so we may be able to act commercially in this respect.	Income Generation	No		
Page 22	None	Finance & Audit	RHR	280	Savings through the Agresso system and more effective external audit / internal audit procurement	Restructure - where possible removal of vacant posts. Need to add back in some time-limited transformation capacity	Organisation's management will need to use self service much more. Full risk based approach; many managers will not receive finance support / much reduced support. Flow of resources towards high risk areas i.e. ASC and contract mngt.	Efficiency	No	RA	
65	None	Finance & Audit	RHR	10	Internal audit savings - current contract		Low - already provided for	Efficiency	No	RA	
69	None	Corporate Procurement	CCS	10	Reduced involvement in tender evaluations	Under new UK Regulations, Corporate Procurement is able to carry out stage 1 financial analysis of bidder.	Low - Escalation to Finance is fallback position	Disinvestment	No		
70	None	Corporate Procurement	CCS	10	Additional income through HRA cross charges for major projects e.g. RM&I	Requires dedicated resource of 1 FTE to cover all the planned projects through an invest to save	Medium - needs to be fully resourced (Invest to Save)	Income Generation	No		
71	None	Corporate Procurement	CCS	10	Additional income for HRA cross charges for BAU projects	As and when required	Medium - needs to be resourced from existing headcount which is currently under headcount	Income Generation	No		
72	None	Corporate Procurement	CCS	5	Additional income through providing procurement support to other LAs e.g tendering for Frameworks	As and when required	Medium - needs to be resourced from existing headcount which is currently under headcount	Income Generation	No		
73	None	Corporate Procurement	CCS	5	Reviewing compliant tender processes for schools	As and when required	Medium - needs to be resourced from existing headcount which is currently under headcount	Income Generation	No		
74	None	Corporate Procurement	CCS	10	Retain current team structure i.e. replace Head Of Procurement with Procurement Specialist	With immediate effect	Low - only management reporting is then through AD	Disinvestment	No		
75	None	Corporate Procurement	CCS	1.5	Staffing changes	From January 2017	Low - assuming structure stays the same and replacement is planned	Disinvestment	No		
76	None	Environmental Quality	CCS	2	Re-negotiate landfill monitoring contract and reduce scope to statutory minimum for Kennedy Park.		Low	Transformation	No		
78	None	Transactional Services	CCS	114	Arvato savings due to implementation of Agresso	Through the contract with arvato	Low - agreed	Efficiency	No		

No.	Outcome	Service	Directorate	Value 2016-17	Item	Delivery	Risk to not achieving the outcome/service risk	Type	EIA Required	Cabinet member	Date Cabinet agreed
80	None	strategy and Engagement	CE	3	Removal of media support at council meetings	Leader has already agreed with effect from 1/1/16	Low	Disinvestment	No		
81	None	strategy and Engagement	CE	15	Interim restructure of Democratic Services	Consultation completed		Disinvestment	No		
82	None	strategy and Engagement	CE	6	Democratic Services housekeeping, delete unused budgets		Low	Efficiency	No		
88	None	Transport	RHR	50	Potential surplus budget following change to concessionary fare start times	Approximately 17,000 bus pass holders in Slough including companion pass holders. The cost to the borough is approximately £2.2m which is based on a rate to the bus operators of ensuring they are no "better or worse off". This is split across a number of operators of which First are the largest.	Medium - Following the change to concessionary fares in April 2015 there has been a reduction in bus pass holders using the service. The initial outputs indicate that there may be a further saving of £50K at the end of this year however this depends on the useage over the winter periods.	Efficiency	No		

TOTAL ALL OUTCOMES NOT CABINET APPROVED 3,844

CABINET APPROVED 16/11 4,839

TOTAL ALL OUTCOMES 8,683

APPENDIX B

Service lead	Value 2016-17	Item	Delivery	Risk	Type	EIA Required
Vicky Cooper	44	Telecare and equipment	New charging for telecare and more people supported to use telecare and reduce care package size or not need support	Low - as technology is improving as is increasing use of it	Transformation	No
Craig Brewin	100	DAAT review and redesign	Review of the Drug and alcohol services and refocusing of priorities and funding	Medium - as impacts of reduction in service provision is not known	Efficiency	Yes
Vicky Cooper	250	Continuing Health Care	Ensure that all ASC clients who are eligible for CHC receive this funding and therefore reduce ASC spend - ensuring process is working more effectively	Medium as dependent on Slough CCG agreeing this level funding as they are responsible for CHC funding	Efficiency	No
Vicky Cooper	100	Domiciliary care reviews	Working with our contracted domiciliary care providers to reduce the amount of care and support provided and with increasing use of equipment	Medium - as intention is to incentivise the providers so they identify people who no longer need levels of care and support provided	Efficiency	No
Vicky Cooper	356	Care Act Re-assessments	Assessing all people under care act against revised eligibility and supporting people to move onto direct payments.	High - as reassessments against eligibility and move to direct payments may not lead to reduction in expenditure to levels required.	Transformation	Yes
Craig Brewin	600	Housing related support redesign	Review of all housing related support contracts and redesign of services and supports	High - redesign may not lead to reduction in expenditure to levels required and increase of expenditure in other service areas	Transformation	Yes
Craig Brewin	200	Mental Health supported living redesign	Redesign of existing supported living services	Medium - potential for delay in delivery of the new model as dependent on provider reform	Transformation	Yes
Craig Brewin	150	Voluntary sector contracts	Delivery of the new voluntary sector contract and outcomes - reduction in funding within the contract.	Medium/High - impacts of reduction in service provision is uncertain.	Transformation	Yes

SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 14th December 2015

CONTACT OFFICERS: Joseph Holmes, Assistant Director, Finance & Audit
(01753) 875358

WARDS: All

PORTFOLIO Finance & Strategy – Cllr Anderson

PART I
KEY-DECISION**COUNCIL TAXBASES FOR 2016/17****1. PURPOSE OF THE REPORT**

- 1.1 This report presents information to Members on the properties in Slough and their categories of occupation for the purpose of determining the council taxbase for the borough for the 2016/17 financial year
- 1.2 The Council is required by law to set the council taxbase by 31st January prior to the start of the financial year.
- 1.3 The level of council Taxbase will be used in the calculation of Slough Borough Council's council tax for 2016/17.
- 1.4 This report requests estimates for Business Rates income used for setting the 2016/17 budget to be delegated to the s151 officer.

2. RECOMMENDATIONS

The Cabinet is requested to resolve:

- (a) That the level of council tax discount in respect of second homes remains at 0%.
- (b) That the level of discount in respect of long-term empty properties remains at 0%. With the charge of a 50% Empty Home Premium for on properties that have been empty longer than 2 years.
- (c) That the collection rate for the council tax for 2016/17 be set at 98.4%. This is an increase of 0.2% and has been agreed with the Council's transactional services partner, arvato.

(d) In accordance with the Local Government Finance Act 1992 and the Local Authorities (Calculation of Council Tax Base) Regulations 2012 the amount calculated by Slough Borough Council as its council taxbase for 2016/17 shall be:

i) Parish of Britwell	753.4
ii) Parish of Colnbrook with Poyle	1,840.2
iii) Parish of Wexham	1,315.8
iv) Slough Town	36,092.4
All areas	40,001.8

(e) That the S151 officer be delegated with responsibility to adjust the taxbase following Cabinet due to any changes in Government guidance around this subject and the Collection Fund figures for distribution.

(f) That the S151 officer be delegated with responsibility to adjust the taxbase following Cabinet should any new property information become available and the Collection Fund figures for distribution require amendment.

(g) That the S151 officer be delegated with responsibility to set the Business Rates baseline following consultation with the Commissioner responsible.

3. The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan

The Slough Joint Wellbeing Strategy (SJWS) is the document that details the priorities agreed for Slough with partner organisations. The SJWS has been developed using a comprehensive evidence base that includes the Joint Strategic Needs Assessment (JSNA). Both are clearly linked and must be used in conjunction when preparing your report. They have been combined in the Slough Wellbeing Board report template to enable you to provide supporting information highlighting the link between the SJWS and JSNA priorities.

3a. Five Year Plan

This report directly supports both outcomes 2 (in respect of an increase in housing taxbase) and 7 (in respect of an increase in Council Tax Collection levels both in year and overall)

The report also underpins the Council's Medium Term Financial Strategy as it is showing a significant increase in the Council Tax base which is driving up the income from Council Tax overall.

4 Other Implications

(a) Financial

There is a significant financial implication to the Council by this report. The number of properties that are equivalent to Band D is a key number for the Revenue

Budget for 2016/17 and the Medium Term Financial Strategy (MTFS) paper. The larger the number, the more Council Tax income the Council will receive (and the larger the likely collection fund position). This is the same for the number of Business Rates hereditaments.

(b) Risk Management

Risk	Mitigating action	Opportunities
Legal		
Property		
Human Rights		
Health and Safety		
Employment Issues		
Equalities Issues		
Community Support		
Communications		
Community Safety		
Financial – taxbase does not grow as expected	Medium Term Financial Volatility Reserve can accommodate some drop in CTX or BRates for one year to allow for longer term planning to deal with the issue	If CTX or BRates are higher than forecast there will be a collection fund surplus and so benefit the 2016-17 financial position.
Timetable for delivery		
Project Capacity		
Other		

(c) Human Rights Act and Other Legal Implications

The scheme has not been changed and is being updated in line with inflation (and the constitution allows for fees and charges to rise with inflation + a %).

(d) Equalities Impact Assessment

There is no identified need for an EIA as this is a report based on the number of taxbase properties in the district.

5. SUPPORTING INFORMATION

Council Tax Base

- 5.1 The various taxbases for 2016/17 proposed in this report have been calculated by reference to data available relating to dwellings within the borough provided by the Valuation Office Agency at 30th November 2015.
- 5.2 Over the last few years the Council’s tax base has steadily increased from approximately 1% each year, to over 2% in the current year projection. Due to new properties being added to the valuation list; for 2015-16, this figure looks to be significantly higher at circa 3% though this will not be known until the 31st March 2016. An allowance for growth of 1.75% has been included in the 2016/17

tax base calculations, on top of the current Council Tax dwelling figures, as a result of a number of developments currently underway.

- 5.3 The calculation of the council's taxbase or 'T' can be expressed as the sum of 'Relevant Amounts' known as 'A' for each valuation band multiplied by the collection rate known as 'B'. In summary, 'Relevant Amounts' are to be calculated as the number of dwellings on the valuation lists supplied by the District Valuer adjusted for discounts, disabled persons reductions and anticipated changes to the valuation lists (e.g. successful valuation appeals) during 2016/17.
- 5.4 The Relevant Amounts for each property band in the Slough Area for 2016/17 are summarised as follows:

Bands	Britwell	Colnbrook with Poyle	Wexham Court	Balance of Slough	Total Slough
A*	0.0	0.0	0.0	0.6	0.6
A	1.1	13.3	9.9	616.8	641.1
B	67.0	167.3	103.8	4,593.4	4,931.5
C	587.9	897.8	305.4	14,370.3	16,161.4
D	91.5	575.9	837.1	9,614.5	11,119.0
E	3.9	162.8	59.7	4,757.8	4,984.2
F	12.6	38.0	8.9	2,217.6	2,277.1
G	1.7	15.0	12.4	502.2	531.3
H	0.0	0.0	0.0	6.1	6.1
Aggregate of Relevant Amounts	765.7	1,870.1	1,337.2	36,679.3	40,652.3

* Disabled person's reductions

- 5.5 The aggregate of 'Relevant Amounts' expressed as a Band D equivalent is calculated as **.39,715**. This figure is based on 100% collection rate in 2016/17.
- 5.6 For 2016/17 Cabinet will be requested to approve the increase of the collection rate to 98.4%.
- 5.7 With a 98.4% collection rate, the statutory calculation of the 2016/17 council taxbase 'T' will be as follows:

Aggregate of Relevant Amounts or 'A' (i.e. **40,652.3**) x Collection Rate or 'B' (i.e. **98.4%**) = council taxbase 'T' (i.e.**40,001.8**).

Change in Taxbase 2015/15 to 2016/17

- 5.8 The table below sets out the change in the Council's taxbase between 2015/16 and 2016/17:

	2015/16	2016/17	Change from 2015/16	
	No's	No's	No's	%
Slough Borough Aggregate of Relevant Amount	39,167.6	40,652.5	1,484.9	3.8%
Taxbase after allowing for assumed collection rate	38,462.6	40,001.8	1,539.2	4.0%

- 5.9 Members will note that the taxbase for all areas, after a collection allowance has increased by 4% from 2015/16, equivalent to a net increase of 1,539.2 properties. Some of this is due increase collection rates and Council Tax Support levels, but the majority is due a genuine increase in the number of properties in the borough.

Business Rates 2016/17

- 5.10 In accordance with the Local Government Finance Act 2012 the Council is required, by 31 January, to have estimated and informed the Royal Berkshire Fire & Rescue Service and DCLG of the estimated collectable business rates to be used for setting the budget and ultimately the council tax for 2016/17. This is completed by returning a form to DCLG known as NNDR1. The Council has yet to receive the finalised NNDR1 return and so is unlikely to be able to inform members of the estimated business rates in a reasonable timescale.
- 5.11 It is therefore proposed that the decision to review and certify the NNDR1 return, and finalise the figure for the estimate retained business rates used for the 2016-17 revenue budget be delegated to the s151 officer following consultation with the commissioner responsible for finance.

Collection Fund position in 2015-16

- 5.12 At present the Council is forecasting a Collection Fund surplus of circa £1.1m; with £0m from Business Rates and £1.1m from Council Tax. This figure will be revised for the budget setting period. The Business Rates figure is especially volatile in the current financial year, with a marked decrease on the previous year being seen until October 2015 when there was a large increase in the net collectable debit.

6. CONCLUSION

- 6.1 It is recommended that:

- 6.2 The Cabinet approve the amount calculated as Slough Borough Council's taxbase for the parishes and non parish areas for 2016/17 as follows:

i) Parish of Britwell	753.4
v) Parish of Colnbrook with Poyle	1,840.2
vi) Parish of Wexham	1,315.8
vii) Slough Town	36,092.4
All areas	40,001.8

- 6.3 The S151 officer be delegated with responsibility to adjust the taxbase following Cabinet due to any changes in Government guidance around this subject.
- 6.4 That the S151 officer be delegated with responsibility to adjust the taxbase following Cabinet should any new property information become available and the Collection Fund figures for distribution.
- 6.5 The S151 officer be delegated with responsibility to approve the Business Rates income for 2016/17 via the NNDR1 form following consultation with the Commissioner responsible.

7 BACKGROUND PAPERS

- '1' - CTB1 Form (October 2015)
- '2' - Local Government Finance Act 2012
- '3' - the Local Authorities (Calculation of Council Tax Base) Regulations 2012
- '4' - Detailed working papers held in Finance and Council Tax Sections

SLOUGH BOROUGH COUNCIL

REPORT TO:	Cabinet	DATE: 14th December 2015
CONTACT OFFICER: (For all enquiries)	Angela Snowling, Assistant Director of Public Health (01753) 875142	
WARD(S):	All	
PORTFOLIO:	Councillor Sabia Hussain, Commissioner for Health & Wellbeing	

PART I
KEY DECISION

AWARD OF SMOKING CESSATION CONTRACT 2015-2019**1 Purpose of Report**

To seek Cabinet approval to award the new smoking cessation contract to Solution4Health, commencing 1st January 2016.

2 Recommendation(s)/Proposed Action

The Cabinet is requested to resolve:

- (a) That it be noted that the winning bid was made by the existing provider who has achieved the highest quit rates in England and a recent MJ Public Health award.
- (b) That the bid scored highest in all domains – a total score of 90.6 compared to 60.4 the nearest contender and this included a section for innovative delivery.
- (c) That it be noted that the contract value is £300k per year for three years, with a 1 plus 1 optional extension dependent on performance being met and on the Public Health grant. A contribution will be sought through wider partners
- (d) That the contract be awarded to the selected provider.

3. The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan

Slough Joint Wellbeing Strategy (SJWS) is the document that details the priorities agreed for Slough with partner organisations. The SJWS has been developed using a comprehensive evidence base that includes the Joint Strategic Needs Assessment (JSNA). Tobacco control and smoking cessation are top priorities for the Council in reducing health inequalities of Slough residents. Slough Borough Council is statutorily accountable body under the Health and Social Care Act 2012 for commissioning smoking cessation services.

3a. Slough Joint Wellbeing Strategy Priorities –

The decision to award the contract will address key priorities identified in the Slough Joint Wellbeing Strategy (SJWS) priorities.

Priorities:

Health and wellbeing

The required decision will meet the needs identified in the JSNA and health strategy to further reduce early deaths from cardiovascular and respiratory disease, whilst delivering immediate benefits to clients who quit in terms of improved financial benefits, protection of their children from ill health. *Specifically* stopping smoking at about aged 30 leads to a gain of almost 10 years of life expectancy, stopping at age 60 still yields a 3 year gain in life expectancy. Even after the onset of life-threatening disease there are rapid benefits from quitting: people who quit smoking after having a heart attack reduce their chances of having another heart attack by 50 percent.

Cross-Cutting themes:

The report informs the theme of Civic responsibility as smoking cessation must be voluntary and has immediate impacts on the person's health and that of their family (ASH factsheet).

The report informs the theme of Improving the image of the town as cigarette smoking is now illegal in workplaces and cars (October 2015 regulations) and will have a positive impact on waste collection.

The new JSNA for 2015 illustrates that although smoking prevalence has fallen since 2013 the rate remains the highest in the Southeast at 19%. Tobacco control measures are also included in the council's intentions to go smoke free by April 2016 and support the work of community safety through the collection of illicit cigarettes and work to reduce the impact of Shisha.

3b Five Year Plan Outcomes

The contract will help to deliver the following Five Year Plan's outcomes:

- More people will take responsibility and manage their own health, care and support needs. Smoking cessation is the most effective intervention for reducing health inequalities as a cause of modifiable disease. Attendance at stop smoking services is voluntary and every opportunity to educate smokers and enable them to promote personal solutions to help them to stay quit is adopted. The service employs people from all communities in Slough and achieves 4 week quit rates higher than national performance at 63% compared to 53% and a 12 week quit rate of 63% (for which there is no national comparator). The impact of smoking on Slough is significant. The most recent estimates suggest there have been around 204 deaths per year attributable to smoking in the Slough UA area in recent years, with Slough having a smoking attributable COPD death rate that is significantly worse than the English average. There are also an estimated 743 attributable hospital admissions each year (Local Tobacco Profiles, 2015). Given the strong inverse correlation between socioeconomic status and smoking prevalence, this impact is of course greatest on the poorest in the borough.
- Children and young people in Slough will be healthy, resilient and have positive life chances. Pregnant women are a target group with in the smoking cessation service specification. The impact of smoking during pregnancy on the foetus starts with higher risks of low birth weight, increased risks to children of ear infections. Further details are set out in the Wellbeing Board report on tobacco control.

- The Council’s income and the value of its assets will be maximised – rates of return on interest include benefits to adult social care through the reduction of stroke and to the workforce through reduced sickness with an estimated value to the Slough economy
The overall economic impact of smoking to Slough include £4.5m costs to the NHS and £1.2m in local authority funded social care. (ASH, 2015).
- The Council aspire to be a leading digital transformation organisation- the successful provider has demonstrated a real impact from online access as well as face to face intervention. Social media and many other forms of interaction are promoted to enable as many people as possible to quit.

4 **Other Implications**

(a) **Financial**

The source of funding for this contract is the public health grant. The financial implications of the proposed action are a capped contract for 3+1+1 years valued at £300k per annum, yielding a saving to the council of £180k against the current contract price.

The service will also deliver efficiencies for partners in the NHS and local businesses as it will reduce; heart disease, stroke and diabetes as well as reduce smoking prevalence.

The 2% reduction in smoking prevalence already achieved since the start of the contract provides assurance that the service is functioning optimally compared to benchmarks.

The rates of return on interest for have been calculated through the NICE ROI tool and for Slough are quoted within three years as £2 per £1 spent (JSNA support pack 2015).

Figure 1: Estimated cost of smoking



Comparator costs/benchmarking data and outcomes were used in the tender scoring exercise to arrive at a recommendation,. The winning provider achieved 98.4% out of a total of 100 in terms of financial and performance data. The selected provider has demonstrated the highest quitter rates in England.

(b) **Risk Management**

Risk	Mitigating action	Opportunities
Legal	PH Framework agreement with BFBC	

Property	None	
Human Rights	None	
Health and Safety	None	Service is already supporting the councils tobacco free pledge
Employment Issues	None	
Equalities Issues	Approximately half of all smokers in England work in routine and manual occupations. Workers in manual and routine jobs are twice as likely to smoke as those in managerial and professional roles and unemployed people are twice as likely to smoke as those in employment. Ill-health caused by smoking is therefore much more common amongst the poorest and most disadvantaged in society (JSNA support pack 2015)	Smoking cessation services actively report on outcomes in protected groups see EIA
Community Support	Service recruits and trains staff from local communities	Service is already using local community settings
Communications	All communications are organised by the provider	A variety of social media are used in addition to conventional promotions
Community Safety	None	
Financial	£300k per annum for the lifetime of the contract	This is capped so that extra costs cannot be generated. This has reduced from £440 in 2013-14 to £378k in 2014-15.
Timetable for delivery	Decision required for contract award December 31 st 2015	
Project Capacity	The OJEU process will be complete In December 15	Project staff were seconded from BF and SBC PH teams
Other		

(c) Human Rights Act and Other Legal Implications

There are no Human Rights Act Implications.

This contract would be the first to be awarded under the refreshed agreement with Bracknell Forest Council, who manage the Public Health Central Resource on behalf of Slough Borough Council.

(d) Equalities Impact Assessment

See Appendix A

5 **Supporting Information**

The aim of this service is to provide skilled smoking cessation consultation and support in community, acute and primary care settings. The service will improve access to pharmacological and non-pharmacological aids via advisors who have received training at the appropriate level in line with the National Centre for Smoking Cessation and Training (NCSCT). The services will deliver a required level of smokers staying quit for 28 days after setting a quit date (SAQD) and being followed up within 25 to 42 days after the quit date (Four Week Quitters). In addition, Four Week Quitters (4WKQ) will be supported for an additional 8 weeks and followed up within 81 to 98 days after the quit date as Twelve Week Quitters (12WKQ). Quitters will have access to post quit support if required. The target performance figures for Slough are

Measure	Nos of successful quits	Local quit rate expected
Minimum 4WKQ (4 week quits)	767	>60%
Minimum 12WKQ (12 week quits)	460	>60%

The current stop smoking service has had a positive impact. In the year preceding its operation, the smoking prevalence in Slough rose from 21.4% (in 2012) to 22% (in 2013 – bringing it to a level significantly greater than the national average). However, since its implementation the prevalence has fallen to 19% and is no longer significantly higher than the national average (Local Tobacco Profiles, 2015). The stop smoking services in Berkshire achieve some of the best performance outcomes in England (including very high quit success rates). This was reflected in the programme winning a national award (The MJ Public Health Award) in June 2015.

Performance will be measured against the mandated the Public Health Outcomes Framework, NICE guidance and local outcome measures e.g the specification requires a minimum of four training sessions delivered per annum \geq 10 Attendees per session per local authority and requires 4% as a minimum to be carers

As a result of the competitive tendering process Solutions4Health scored highly across the board, but scored particularly high for their innovative and highly locally focussed approach to future delivery. Evidence of past success, and plans to continue highly specialised innovation was of note.

6 **Comments of Other Committees**

The views of commissioners, are that every effort should be made to seek a contribution to the costs from partners who benefit from this level of investment.

7 **Conclusion**

This report sets out the results of the OJEU retendering exercise conducted by the Berkshire Central Public Health Team, on behalf of all UAs in Berkshire. Slough

stakeholders were consulted fully during the process and the recommendation by the lead consultant and other Slough stakeholders on that tendering panel is that Cabinet approve the award of the contract in line with the OJEU timescales. The date for contract award notification is December 31st.

That in making a decision to award Cabinet note that Solutions4Health scored highly across the board, but scored particularly highly for their innovative and locally focussed approach to future delivery. Evidence of past success, but also plans to continue highly specialised innovation was also of note. Evidence of their innovative and responsive approach can be seen in their closer working relationship with the hospital, their actions to educate the younger population about Shisha, and their inclusive practice of employing and training staff from the local community.

8 **Appendices Attached**

'A' - Equality impact assessment of the new service

9 **Background Papers**

'1' - ASH factsheets available at <http://www.ash.org.uk/information/facts-and-stats/fact-sheets>

'2' - Tobacco control report to the Wellbeing board

'3' - Tobacco Control JSNA support pack 2015

APPENDIX A

Equality Impact Assessment

Directorate: Wellbeing	
Service: Smoking cessation	
Name of Officer/s completing assessment: Angela Snowling	
Date of Assessment: 12th November 2015	
Name of service/function or policy being assessed:	
1.	<p>What are the aims, objectives, outcomes, purpose of the policy, service change, function that you are assessing? The aims of the service are; to provide skilled smoking cessation consultation and support in community, acute and primary care settings. The service will improve access to pharmacological and non- pharmacological aids via advisors who have received training at the appropriate level in line with the National Centre for Smoking Cessation and Training (NCSCT).</p>
2.	<p>Who implements or delivers the policy, service or function? State if this is undertaken by more than one team, service, and department including any external partners. Solutions4health in conjunction with their subcontracted services i.e. GPs, hospitals, pharmacies and community nursing services</p>
3.	<p>Who will be affected by this proposal? All external/internal customers, communities, partners, stakeholders, the workforce etc. Please consider all of the Protected Characteristics listed will benefit from this service (more information is available in the background information). There are two tariffs with an approximately 50:50 split for general and priority groups. Priority groups include routine and manual workers, unemployed, offenders, those with mental health problems, BAME groups and pregnant women. The new service will include young people and will prioritise wards with increased deprivation</p> <p>Age: positive all clients of general local stop smoking services are aged 17+. The redesign sets targets for young people which will create a positive impact</p> <p>Pregnancy and maternity: positive Targets are set to increase the percentage of pregnant women supported by the new service</p> <p>The service has a neutral impact on the following protected groups Gender Reassignment, Marriage and Civil Partnership, Race, Religion and Belief, Sex, Sexual orientation, Other</p>

4.	<p>What are any likely positive impacts for the group/s identified in (3) above? You may wish to refer to the Equalities Duties detailed in the background information.</p> <ul style="list-style-type: none"> • Increased life expectancy for the whole population • Reduced health inequalities • Clinically effective services providing improved health outcomes within two years for individuals as witnessed by reduction in prevalence • all services
5.	<p>What are the likely negative impacts for the group/s identified in (3) above? If so then are any particular groups affected more than others and why?</p> <ul style="list-style-type: none"> • There are no negative impacts for the groups defined in 3 above
6.	<p>Have the impacts identified in (4) and (5) above been assessed using up to date and reliable evidence and data? Please state evidence sources and conclusions drawn (e.g. survey results, customer complaints, monitoring data etc).</p> <p>In May 2015 Slough began a countywide process to review the gaps and assets against the levels of service described in the existing programme. Common themes emerged and were captured as priorities to address prior to tender i.e. a greater focus on early year's settings, workplace settings, schools and mothers smoking in pregnancy. These and other outcomes are now embedded into the final specification.</p> <p>Representation by the following agencies are included in the final specification</p> <ul style="list-style-type: none"> Public Health Advisory Board for Berkshire Slough Corporate Management team Berkshire CCG clinical leads and the local medical council Berkshire local pharmaceutical committee SmokeFree Berkshire provider staff Slough Children's Centre staff Slough CCG Neighbouring Health and Wellbeing Boards Senior Management Team Wellbeing
7.	<p>Have you engaged or consulted with any identified groups or individuals if necessary and what were the results e.g. have the staff forums/unions/ community groups been involved?</p> <ul style="list-style-type: none"> • Voluntary sector representation on the panel and during the consultation period • The service actively recruits workers from a range of local communities to ensure accessibility
8.	<p>Have you considered the impact the service might have on local community relations?</p> <ul style="list-style-type: none"> • The award of the contract to the existing supplier will not impact on community relations

9.	<p>What plans do you have in place, or are developing, that will mitigate any likely identified negative impacts? For example what plans, if any, will be put in place to reduce the impact?</p> <ul style="list-style-type: none">• NA this is an established service that is fully integrated into the community
10.	<p>What plans do you have in place to monitor the impact of the proposals once they have been implemented? (The full impact of the decision may only be known after the proposals have been implemented). Please see action plan below.</p> <ul style="list-style-type: none">• Conduct surveys of all patients who complete the course to gather their suggestions for continuous improvement.• Contact all patients who drop out to understand their reasons.• Develop service development action plans from the results of patient experience surveys for discussion with commissioners at quarterly reviews• Client satisfaction scores must reach 80% target

What course of action does this EIA suggest you take? More than one of the following may apply	✓
Outcome 1: No major change required. The EIA has not identified any potential for discrimination or adverse impact and all opportunities to activity promote equity and equality have been taken	

Action Plan and Timetable for Implementation

Action (in 2016-19)	Target Groups	Lead Responsibility	Outcomes/Success Criteria	Monitoring & Evaluation	Target Date	Progress to Date
New front line staff trained in brief smoking cessation interventions and referral methods to Stop Smoking Services	Teachers, school nurses youth workers, social care, voluntary care staff	Provider	Nos of staff by background	Quarterly review meetings	May 2016	NA at this stage
4 week and 12 week quitter rates further enhanced in specific groups	Routine and manual workers	Provider	≥ 40% of 4 and 12WKQ	Quarterly review meetings	May 2016	
	BME		≥ 15% of 4 and 12WKQ	Quarterly review meetings	May 2016	
	Young People <18 Years Pregnant Women Carers		All ≥ 4% of 4 and 12WKQ	Quarterly review meetings	May 2016	

Name: Angela Snowling

Signed:(Person completing the EIA)

Name:Mervyn Msaya.....

Signed:**INSERT Mervyns signature**.....(Policy Lead if not same as above)

Date: 13.11.2015

SLOUGH BOROUGH COUNCIL

REPORT TO: Cabinet **DATE:** 14th December 2015

CONTACT OFFICER: Catherine Meek, Head of Democratic Services
(For all enquiries) 01753 875011

WARD(S): All

PORTFOLIO: Leader, Finance and Strategy – Councillor Anderson

PART I
NON-KEY DECISION

NOTIFICATION OF DECISIONS**1. Purpose of Report**

To seek Cabinet endorsement of the published Notification of Decisions, which has replaced the Executive Forward Plan.

2. Recommendation

The Cabinet is requested to resolve that the Notification of Decisions be approved.

3. Slough Joint Wellbeing Strategy Priorities

The Notification of Decisions sets out when key decisions are expected to be taken and a short overview of the matters to be considered. The decisions taken will contribute to all of the following Slough Joint Wellbeing Strategy Priorities:

- Health
- Economy and Skills
- Housing
- Regeneration and Environment
- Safer Slough

4. Other Implications**(a) Financial**

There are no financial implications.

(b) Human Rights Act and Other Legal Implications

There are no Human Rights Act implications. The Local Authorities (Executive Arrangements) (Meetings and Access to Information)(England) Regulations 2012 require the executive to publish a notice of the key decisions, and those to be taken in private under Part II of the agenda, at least 28 clear days before the decision can be taken. This notice replaced the legal requirement for a 4-month rolling Forward Plan.

5. Supporting Information

5.1 The Notification of Decisions replaces the Forward Plan. The Notice is updated each month on a rolling basis, and sets out:

- A short description of matters under consideration and when key decisions are expected to be taken over the following three months;
- Who is responsible for taking the decisions and how they can be contacted;
- What relevant reports and background papers are available; and
- Whether it is likely the report will include exempt information which would need to be considered in private in Part II of the agenda.

5.2 The Notice contains matters which the Leader considers will be the subject of a key decision to be taken by the Cabinet, a Committee of the Cabinet, officers, or under joint arrangements in the course of the discharge of an executive function during the period covered by the Plan.

5.3 Key Decisions are defined in Article 14 of the Constitution, as an Executive decision which is likely either:

- to result in the Council incurring expenditure which is, or the making of savings which are, significant, having regard to the Council's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards within the Borough.

The Council has decided that any expenditure or savings of £250,000 or more shall be significant for the purposes of a key decision.

5.4 There are provisions for exceptions to the requirement for a key decision to be included in the Notice and these provisions and necessary actions are detailed in paragraphs 15 and 16 of Section 4.2 of the Constitution.

5.5 To avoid duplication of paperwork the Member Panel on the Constitution agreed that the Authority's Notification of Decisions would include both key and non key decisions – and as such the document would form a comprehensive programme of work for the Cabinet. Key decisions are highlighted in bold.

6. Appendices Attached

'A' - Notification of Decisions

7. Background Papers

None.

NOTIFICATION OF DECISIONS

1 DECEMBER 2015 TO 29 FEBRUARY 2016

SLOUGH BOROUGH COUNCIL

NOTIFICATION OF DECISIONS

Slough Borough Council has a decision making process involving an Executive (Cabinet) and a Scrutiny Function.

As part of the process, the Council will publish a Notification of Decisions which sets out the decisions which the Cabinet intends to take over the following 3 months. The Notice includes both Key and non Key decisions. Key decisions are those which are financially significant or have a significant impact on 2 or more Wards in the Town. This Notice supersedes all previous editions.

Whilst the majority of the Cabinet's business at the meetings listed in this document will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of the Cabinet meetings listed in this Notice will/may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

Page 44
This document provides a summary of the reason why a matter is likely to be considered in private / Part II. The full reasons are listed alongside the report on the Council's website.

If you have any queries, or wish to make any representations in relation to the meeting being held in private for the consideration of the Part II items, please email catherine.meek@slough.gov.uk (no later than 15 calendar days before the meeting date listed).

What will you find in the Notice?

For each decision, the plan will give:

- The subject of the report.
- Who will make the decision.
- The date on which or the period in which the decision will be made.
- Contact details of the officer preparing the report.
- A list of those documents considered in the preparation of the report (if not published elsewhere).
- The likelihood the report would contain confidential or exempt information.

What is a Key Decision?

An executive decision which is likely either:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards within the borough.

Who will make the Decision?

Decisions set out in this Notice will be taken by the Cabinet, unless otherwise specified. All decisions (unless otherwise stated) included in this Notice will be taken on the basis of a written report and will be published on the Council's website before the meeting.

The members of the Cabinet are as follows:

- | | |
|---|-------------------------|
| • Leader of the Council – Finance & Strategy | Councillor Anderson |
| • Commissioner for Community & Leisure | Councillor Carter |
| • Commissioner for Education & Children | Councillor Mann |
| • Commissioner for Environment & Open Spaces | Councillor Parmar |
| • Commissioner for Health & Wellbeing | Councillor Hussain |
| • Commissioner for Neighbourhoods & Renewal (& Deputy Leader) | Councillor Swindlehurst |
| • Commissioner for Performance & Accountability | Councillor Sharif |
| • Commissioner for Social & Economic Inclusion | Councillor Munawar |

Where can you find a copy of the Notification of Decisions?

The Plan will be updated and republished monthly. A copy can be obtained from Democratic Services at St Martin's Place, 51 Bath Road on weekdays between 9.00 a.m. and 4.45 p.m., from MyCouncil, Landmark Place, High Street, or Tel: (01753) 875120, email: catherine.meek@slough.gov.uk. Copies will be available in the Borough's libraries and a copy will be published on Slough Borough Council's Website.

How can you have your say on Cabinet reports?

Each Report has a contact officer. If you want to comment or make representations, notify the contact officer before the deadline given.

What about the Papers considered when the decision is made?

Reports relied on to make key decisions will be available before the meeting on the Council's website or are available from Democratic Services.

Can you attend the meeting at which the decision will be taken?

Where decisions are made by the Cabinet, the majority of these will be made in open meetings. Some decisions have to be taken in private, where they are exempt or confidential as detailed in the Local Government Act 1972. You will be able to attend the discussions on all other decisions.

When will the decision come into force?

Implementation of decisions will be delayed for 5 working days after Members are notified of the decisions to allow Members to refer the decisions to the Overview and Scrutiny Committee, unless the decision is urgent, in which case it may be implemented immediately.

What about key decisions taken by officers?

Many of the Council's decisions are taken by officers under delegated authority. Key decisions will be listed with those to be taken by the Cabinet. Key and Significant Decisions taken under delegated authority are reported monthly and published on the Council's website.

Are there exceptions to the above arrangements?

There will be occasions when it will not be possible to include a decision/report in this Notice. If a key decision is not in this Notice but cannot be delayed until the next Notice is published, it can still be taken if:

- The Head of Democratic Services has informed the Chair of the Overview and Scrutiny Committee or relevant Scrutiny Panel in writing, of the proposed decision/action. (In the absence of the above, the Mayor and Deputy Mayor will be consulted);
- Copies of the Notice have been made available to the Public; and at least 5 working days have passed since public notice was given.
- If the decision is too urgent to comply with the above requirement, the agreement of the Chair of the Overview and Scrutiny Committee has been obtained that the decision cannot be reasonably deferred.
- If the decision needs to be taken in the private part of a meeting (Part II) and Notice of this has not been published, the Head of Democratic Services will seek permission from the Chair of Overview & Scrutiny, and publish a Notice setting out how representations can be made in relation to the intention to consider the matter in Part II of the agenda. Urgent Notices are published on the Council's [website](#).

For further information, contact Democratic Services as detailed above.

Cabinet - 14 December 2015

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<p><u>Medium Term Financial Planning Update</u></p> <p>To consider a report on the latest position with regards to the Medium Term Financial Strategy.</p>	F&S	All	All	Joseph Holmes, Assistant Director, Finance & Audit Tel: 01753 875358	-	None		
<p><u>Council Taxbases</u></p> <p>To present information on the properties in Slough and their categories of occupation for the purpose of determining the Council taxbase for the borough for the 2016/17 financial year.</p>	F&S	All	All	Joseph Holmes, Assistant Director, Finance & Audit Tel: 01753 875358	-	None		
<p><u>Business Rates & Council Tax Policies</u></p> <p>To consider a report on the Council's Business Rates and Council Tax policies.</p>	F&S	All	All	Joseph Holmes, Assistant Director, Finance & Audit Tel: 01753 875358	-	None		

Portfolio Key – F&S = Finance and Strategy, P & A = Performance and Accountability, C & L = Community and Leisure, E & C = Education and Children, S & E = Social and Economic Inclusion, E & O = Environment and Open Spaces, H & W = Health and Wellbeing, N & R = Neighbourhoods and Renewal

Bold – Key Decision Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

<p><u>Smoking Cessation Contract</u></p> <p>To seek approval to award the new smoking cessation contract following the completion of a full tendering exercise by the central public health team in Bracknell Forest Council . The winning provider has demonstrated a significant reduction in smoking prevalence for Slough, the highest possible value for money and innovation.</p>	H&W	All	Health & Wellbeing	Dr Angela Snowling, Consultant in Public Health	-	None	√	Yes, p3 LGA
<p><u>Extension of Legal Framework of Public Health Procurement and Contract Management</u></p> <p>To seek Cabinet approval to extend the legal framework between the Council and Bracknell Forest Council to enable the public health team to procure and contract manage selected contracts on behalf of SBC. A legal agreement existed at transition of public health in 2013 and needs to be renewed.</p>	H&W	All	Health & Wellbeing	Dr Angela Snowling, Consultant in Public Health	-	None	√	
<p><u>Cross Keys Public House Car Park, Chalvey</u></p> <p>To seek Cabinet approval to the disposal of the above site, subject to planning, for best consideration to the successful purchaser of the Cross Keys PH site so that it can be promoted and developed as a comprehensive residential scheme.</p>	N&R	Chalvey	Regeneration & Environment	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	None	√	Yes, p3 LGA

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Bold – Key Decision Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

<u>Proposed Disposal of Surplus Assets</u> To seek Cabinet approval to the disposal of sites identified as surplus assets for best consideration.	N&R	All	Regeneration & Environment	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	None	√	Yes, p3 LGA
<u>References from Overview & Scrutiny</u> <i>To consider any recommendations from the Overview & Scrutiny Committee and Scrutiny Panels.</i>	P&A	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None		
<u>Notification of Forthcoming Decisions</u> <i>To endorse the published Notification of Decisions.</i>	F&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		

Cabinet - 18th January 2016

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<u>Council Tax Support Scheme 2016-17</u> To consider a report on the future options for the Council Tax Support Scheme 2016-17.	F&S	All	All	Joseph Holmes, Assistant Director, Finance & Audit Tel: 01753 875358	-	None		
<u>Review of DHP Policy 2016-17</u> To consider a report on the policy for Discretionary Housing Payments for 2016/17.	F&S	All	All	Joseph Holmes, Assistant Director, Finance & Audit Tel: 01753 875358	-	None		

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Bold – Key Decision Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

<u>Treasury Management Strategy 2016-17</u> To consider, and if agreed, to recommend to Council the Treasury Management Strategy for 2016-17.	F&S	All	All	Joseph Holmes, Assistant Director, Finance & Audit Tel: 01753 875358	-	None		
<u>Capital Strategy 2016-2021</u> To consider, and if agreed, to recommend to Council the Capital Strategy for the period 2016 to 2021.	F&S	All	All	Joseph Holmes, Assistant Director, Finance & Audit Tel: 01753 875358	-	None		
<u>Asset Challenge Update</u> Further to the Cabinet report of 14 th September 2015, to receive an update on the Asset Challenge process including a list of assets recommended for disposal.	F&S, N&R	All	All	Stephen Gibson, Head of Asset Management Tel: 01753 875852	-	Report, 14/09/2015 Cabinet		Yes, p3 LGA
<u>Local Welfare Provision</u> To consider a further report on the future options for the Local Provision Scheme.	F&S	All	All	Joseph Holmes, Assistant Director, Finance & Audit Tel: 01753 875358	-	None	√	
<u>Leisure Strategy</u> To consider a further report on the implementation of the Leisure Strategy, including decisions to progress the proposed new leisure centre provision.	C&L	All	All	Roger Parkin, Strategic Director Customer and Community Services Tel: 01753 875207	-	None		Yes, p3 LGA

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Bold – Key Decision Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

<u>'Slough Caring for our Carers' - Joint Carers' Commissioning Strategy 2015-20</u> To approve the Joint Commissioning Strategy for Slough.	H&W	All	Health & Wellbeing	Sally Kitson, Commissioner (Adults) Tel: 01753 875594	Health Scrutiny Panel, 1/10/15	None	√	
<u>References from Overview & Scrutiny</u> <i>To consider any recommendations from the Overview & Scrutiny Committee and Scrutiny Panels.</i>	P&A	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None		
<u>Notification of Forthcoming Decisions</u> <i>To endorse the published Notification of Decisions.</i>	F&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None		

Cabinet - 8th February 2016

Item	Portfolio	Ward	Priority	Contact Officer	Other Committee	Background Documents	New Item	Likely to be Part II
<u>Financial & Performance Report - Quarter 3 2015-16</u> To receive the latest financial and performance information for the period between September to December 2015 including revenue and capital expenditure; write off and virement requests; and the Council's Balanced Scorecard and Gold Project updates.	F&S	All	All	Joseph Holmes, Assistant Director, Finance & Audit Tel: 01753 875358	-	None	√	

Portfolio Key – F&S = Finance and Strategy, P & A = Performance and Accountability, C & L = Community and Leisure, E & C = Education and Children, S & E = Social and Economic Inclusion, E & O = Environment and Open Spaces, H & W = Health and Wellbeing, N & R = Neighbourhoods and Renewal

Bold – Key Decision Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

<u>Medium Term Financial Strategy 2016-2020</u> To consider, and if agreed, to recommend to Council the Medium Term Financial Strategy 2016-20.	F&S	All	All	Joseph Holmes, Assistant Director, Finance & Audit Tel: 01753 875358	O&S, 4th February 2015	None	√	
<u>Revenue Budget 2016-17</u> To agree the recommendations to be made to Council on the 2016-17 Revenue Budget.	F&S	All	All	Joseph Holmes, Assistant Director, Finance & Audit Tel: 01753 875358	O&S, 4th February 2016	None	√	
<u>References from Overview & Scrutiny</u> <i>To consider any recommendations from the Overview & Scrutiny Committee and Scrutiny Panels.</i>	P&A	All	All	Shabana Kauser, Senior Democratic Services Officer Tel: 01753 787503	-	None	√	
<u>Notification of Forthcoming Decisions</u> <i>To endorse the published Notification of Decisions.</i>	F&S	All	All	Catherine Meek, Head of Democratic Services Tel: 01753 875011	-	None	√	

Portfolio Key – F&S = Finance and Strategy, P & A = Performance and Accountability, C & L = Community and Leisure, E & C = Education and Children, S & E = Social and Economic Inclusion, E & O = Environment and Open Spaces, H & W = Health and Wellbeing, N & R = Neighbourhoods and Renewal

Bold – Key Decision Non-Bold – Non-Key Decision *Italics* – Performance/Monitoring Report

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